## Residents/Fellows Policies and Procedures Manual

## **DESCRIPTION OF SPONSORING INSTITUTION**

The University of Connecticut School of Medicine (UConn SOM) is the sponsoring institution for most of the Graduate Medical Education programs in the Hartford area. UConn SOM has affiliated with seven Hartford area hospitals for the education of residents/fellows. These hospitals include Connecticut Children's Medical Center, Hartford Hospital/Institute of Living, Hospital for Special Care, John Dempsey Hospital, St. Francis Hospital and Medical Center, The Hospital of Central Connecticut, and the Veterans Hospital-Newington campus. The UConn SOM must be in good standing with the accrediting organization, *Liaison Committee on Medical Education (LCME)*, in order to be successful as a sponsoring institution.

The <u>Graduate Medical Education (GME) Office</u> is part of the University of Connecticut School of Medicine (UConn SOM) and is responsible for administering the activities that are common to all of the residency/fellowship programs. When applicants are selected to join residency/fellowship programs an appointment letter/contract is issued by the GME Office.

The GME Office has oversight responsibilities for over 55 residency and fellowship programs. The GME programs must be in good standing with their accrediting organization. The majority of the GME programs are *Accreditation Council for Graduate Medical Education (ACGME)* programs.

The seven affiliated hospitals make up the Capital Area Health Consortium (CAHC). The CAHC has been contracted by UConn SOM to be the administrator of salary and benefits for all residency and fellowship programs; therefore, the CAHC is the official employer of all the residents and fellows. The staff of the CAHC works closely with the GME Office to ensure that the working conditions for the residents are optimized and that the pay and benefits are appropriate. CAHC staff participate on Graduate Medical Education committees. The CAHC Board is made up of representatives from each of the seven hospitals. Five of the seven hospitals are considered major participating institutions. In addition, there are multiple participating institutions in Connecticut that provide specific learning experiences and are integral to the success of our Graduate Medical Education Programs.

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